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**EIGHTH JUDICIAL DISTRICT COURT**

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REGIONAL JUSTICE CENTER  
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Erin Truman / Adam Ganz  
Commissioners for  
ADR / DISCOVERY

**TRANSCRIPT/CD/TD/ DROPBOX LINK - ORDER FORM**

<b>TODAY'S DATE:</b>			
<b>CASE NUMBER / CASE NAME:</b>			
<b>DATE OF HEARING:</b>			
<b>CIRCLE/CHECK REQUEST(S):</b>	<b>Transcript</b>	<b>CD or TD</b>	<b>DP-LINK</b>
<b>DEADLINE: Business Days (Refer to fee schedule below)</b>			<b>For criminal only:</b> Appointed or Retained (circle)
<b>NAME OF ATTORNEY/LAW FIRM/REQUESTING PARTY:</b>			<b>Representing:</b>
<b>TELEPHONE NUMBER:</b>			
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<b>SIGNATURE:</b>			

<b>Fees Schedule (per NRS 3.370) - Revised 1/2026</b>
<b>Recording fee</b> - \$40 per hour or fraction in addition to the cost of preparing transcripts, CDs or thumb drive/ Dropbox Link
<input type="checkbox"/> CD - \$2; <input type="checkbox"/> Thumb Drive - \$5 <b>(CANNOT BE USED FOR THE PREPARATION OF OFFICIAL TRANSCRIPTS)</b>
<b>Transcripts ONLY-please select below:</b>
<input type="checkbox"/> Ordinary course within 30 B-days - \$5.50/page - additional copy \$1.50/page
<input type="checkbox"/> Within 4 B-days - \$7.00/page - additional copy \$2.30/page
<input type="checkbox"/> Within 48 B-hours - \$8.00/page - additional copy \$2.80/page
<input type="checkbox"/> Within 24 B-hours - \$10.00/page - additional copy \$3.75/page
<input type="checkbox"/> Copies of e-filed/certified transcripts - \$1.00/page - ordinary course; \$1.50- w/i 24 hours

**\*\*\*\*Please complete this form and return to collc@clarkcountycourts.us. Only for hearings heard by the ADR/Discovery Commissioners.**

**Upon completion of your request, an invoice will be emailed to you with payment instructions.**

**Thank you.**