

ADULT DRUG COURT PROGRAM

EIGHTH JUDICIAL DISTRICT COURT



PARTICIPANT HANDBOOK

Eighth Judicial District Court
Specialty Courts Division
200 Lewis Avenue, 4th Floor
Las Vegas, Nevada 89155
Adult Drug Court Handbook

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I. Adult Drug Court: Mission Statement

The Eighth Judicial District Adult Drug Court program is designed to confront and successfully treat substance abuse which contributes to the criminal behavior of Drug Court participants. The Adult Drug Court provides evidence-based treatment to participants in conjunction with judicial oversight and community supervision intended to reduce recidivism and increase individual accountability and, ultimately, to improve public safety for the citizens of Clark County.

Treatment includes a continuum of care for substance abuse treatment, including sober living, day treatment, intensive outpatient services, and residential treatment placement options. Participants are required to appear before the Adult Drug Court Judge on a regular basis, which may be weekly, bi-weekly, or on a less frequent basis, as directed by the Court. Court appearances are intended to provide regular monitoring of participants' compliance with program requirements.

Adult Drug Court is established pursuant to NRS 176A.230 which allows a court to establish an appropriate program for the treatment of alcohol or other substance use disorders.

II. Program Information

Specialty court programs serve high-risk and high-need individuals which are offenders who (1) are at significant risk for committing a new crime or failing to complete less intensive dispositions like probation, and (2) have a moderate to severe substance use disorder that includes a substantial inability to reduce or control their substance use, persistent substance cravings, withdrawal symptoms, and/or a pattern of recurrent substance use binge episodes.

Exclusionary/Inclusionary Criteria

Defendants are ordered to ADC by sentencing judges in originating courts as a condition of probation, in lieu of probation revocation, or with a deferred adjudication. Defendants are not eligible if the offense committed is a category A felony or a sexual offense as defined in NRS 179D.097 that is punishable as a B felony. NRS 176A.240(4). Other offenses, such as arson, prior sex offenses, drug dealing and/or violence are evaluated on a case-by-case basis. As part of the application process, Adult Drug Court Coordinators utilize evidenced-based screening tools both on criminogenic risk factors and substance use diagnoses. Based on the assessment, the participant is then deemed clinically appropriate (high-risk and high-needs and has a moderate to severe substance use disorder) or inappropriate for the program. The ADC program is designed to provide services for a minimum of eighteen months, based

on a participant's individual needs and progress. Participant's probation may be extended for a period of not more than 12 months if it is necessary for the participant to complete the program. NRS 176A.500(2).

ADC Drug Court Program

The Adult Drug Court program includes:

1. ***Detoxification***: Treatment to detoxify participants from illicit substances.
2. ***Random UAs***: Regular monitoring and supervision of participants, including random drug testing.
3. ***Court Appearances***: Regular court appearances.
4. ***Case Management Services***: Including obtaining vital documents and connecting participants to agencies to assist with vocational training and placement.
5. ***Counseling Services***: substance abuse counseling, mental health counseling, medication management (as needed), behavioral modification treatment, support services, and aftercare support/assistance.

Positive reinforcement, sanctions, and judicial oversight are tools used to motivate participants to make productive and healthy lifestyle changes during regular court status reviews. The Adult Drug Court Program is a minimum of eighteen months in length and participants are required to have three months of perfect compliance before they are eligible to graduate from the program.

III. Drug Court Information

Court Appearances

Court appearances are judicial hearings that are held in open court to monitor participants' progress in the Adult Drug Court program. A participant will always have a Public Defender or other counsel as a representative in all Drug Court sessions. Currently, these appearances are scheduled with Hearing Master Wittenberger of Department 30, on three separate calendar dates throughout the week:

Tuesday 9:00am (out-of-custody status checks, out of custody first appearances)

Wednesday 1:00pm (out-of-custody status checks)

Friday 9:30am (in-custody first appearances) 10:00am (out of custody status checks)

Participants are expected to respond to the Judge and other team members with respect and courtesy. "Yes, your Honor" and "No, your Honor" are appropriate responses to questions asked by the Judge.

- ***Court Dates***: Participants are required to attend court on a weekly or bi-weekly basis until further order of the court. If a participant attends all treatment sessions, has negative (clean) drug tests, and otherwise abides by the terms of the program, the court may allow a participant to attend

court less frequently, such as every two weeks, every three weeks, or every four weeks. The Clerk will state the date and the time when a participant must return to Court. A pen and paper are provided to write the date and time down in the courtroom.

The Drug Court Team

Drug Court utilizes a team approach to assist participants in achieving sobriety and establishing a positive, drug-free lifestyle. The team consists of the following:

- **Drug Court Judge:** The Drug Court Judge presides over the Adult Drug Court and makes the final decision on admissions, sanctions, incentives, and terminations.
- **Attorneys:** The District Attorney's Office and Defense Counsel are present to promote public safety while protecting the participants' due process rights.
- **Court Coordinator:** The Court Coordinator oversees the clinical care of participants, performs diagnostic evaluations, prepares the Court calendars, and makes recommendations on admissions, sanctions, and terminations.
- **Treatment Providers:** The treatment agencies provide input and clinical information about treatment needs and recommendations for level of care.
- **Parole and Probation:** Parole and Probation provides updates on participants' compliance and makes recommendations on admissions and terminations.

Drug Court Rules

1. Participants will not use or possess any alcohol or drugs, including synthetic drugs, whether legal or illegal, unless approved. *Participants will notify the Drug Court Team in writing of any and all medications they are prescribed and may only use medications after obtaining permission from their Court Coordinators. If medications are administered in an emergency room or hospital inpatient setting, participants must provide medical documentation within 48 hours of their discharge from the hospital.*
2. Participants will attend all treatment sessions, including diagnostic evaluation appointments, intake appointments, orientation sessions, and recovery support groups, as scheduled with Drug Court Providers.
3. Participants will attend any level of treatment, including residential and day treatment, as required by a diagnostic evaluation.

4. Participants will submit to all forms of drug testing as required. Missing a test, failing to provide a urine sample, providing a sample of insufficient quantity, or providing a diluted sample will be considered as a **positive result** for drugs and/or alcohol.
5. Participants will refrain from **all** illegal activities, including, but not limited to, gang-related behaviors, possession of weapons, and drug-selling behaviors. Any evidence of selling drugs or providing drugs to others is grounds for termination.
6. Participants must obtain permission from the Court and probation officer prior to any change in residence. Once approved, participant must notify the treatment provider. Participant must notify the Court, probation officer and treatment provider immediately of any change in contact information (i.e., phone number).
7. Participants will pay all required fees for their participation in Drug Court and will not be eligible for graduation until all fees are paid in full. Participants are expected to make monthly payments towards those fees. If restitution is owed, restitution must be paid.
8. Participants will treat all Drug Court Team members, including other Drug Court participants, with respect.
9. Fraternalizing among other Drug Court participants and people on probation or parole and felons is prohibited without permission. Permission may be granted by a participant's drug court probation officer under limited circumstances.
10. Participants will dress appropriately for Court and treatment provider agencies. Wearing the following will be considered dress a code violation:
 - Revealing tops/belly shirts
 - House slippers
 - Sagging pants
 - Underwear showing
 - Vulgar/Offensive slogans
11. Participants must comply with Probation and Parole conditions, both general and specific Drug Court conditions (see attached as Exhibit A) including any additional conditions that may have been ordered by your sentencing Judge.

Program Fees

- ***Drug Court Fee:*** All Drug Court participants are required to pay a Court Fee of \$1,500, to be paid by graduation. If the participant has restitution as a condition of their sentencing, the participant will need to pay restitution payments first before paying Specialty Court fees. In order to be in compliance with court fees, the participant would need to submit \$21 per week.
- ***Restitution:*** In November 2018, Marsy's Law was passed in the State of Nevada, directly impacting the fee collecting for those clients who were ordered restitution at the time of the sentencing. If a client has restitution, it **MUST** be paid prior to the Court accepting any monies paid toward Drug Court fees. If the restitution amount ordered surpasses the amount of Drug Court fees, the presiding Judge may decide the amount that must be paid toward restitution before the client is eligible to graduate.
- ***Additional Fees:*** In addition to the above fees, participants may be required to pay additional costs associated with services, depending on the recommendations and Court's Orders during the Adult Drug Court program. Additional costs may include fees associated with GPS monitoring, drug patches, sober living house, alcohol monitoring devices, etc.

All Specialty Court fees are to be paid at the Clerk's Office on the 3rd floor of the RJC or can be paid online.

- The link for online payments is: <https://payments.clarkcountycourts.us/>

You will then follow the on screen instructions to make your payment with a Visa, MasterCard or e-check. There is a small service fee of 2.6% charged for credit card payments.

You can use the website below to locate information about your case number(s):

<http://www.clarkcountycourts.us/>

Court Incentives

The Eighth Judicial District Court Adult Drug Court program utilizes incentives to motivate participants and reinforce pro-social behavior. If participants follow program rules and expectations, and continue to make progress through the program, they may merit any of the following incentives:

- Verbal praise from the Judge and Court Team
- Appearing first or early on the court calendar
- Longer court return dates
- Certificates of recognition
- Gift cards
- Travel Pass outside of Clark County

Court Sanctions and Responses

The Eighth Judicial District Court Adult Drug Court program utilizes graduated sanctions for failure to comply with program requirements. Increases in treatment are likely to be ordered for any positive drug tests (which includes missed tests, diluted tests and unable to provide samples in addition to drug or alcohol tests which detect use of drugs or alcohol). Increases in treatment are not sanctions and are designed to address each individual participant's treatment needs.

Program sanctions include, but are not limited to:

- Warnings
- Community Service
- GPS monitoring
- Alcohol monitoring
- Drug patch
- Change in residence, including sober living
- Remand/jail
- Increase in frequency of court appearances

Bench Warrants

- ***Missed Court Appearance:*** If a participant missed a Court appearance and is not in jail or in the hospital or otherwise medically not able to attend (with verifiable medical documentation), ***a Bench Warrant may be issued for the participant by the Court.***
- ***Documentation: Documentation*** is required for missed treatment appointments and missed Court dates. If a participant misses an appointment with a treatment provider or a Drug Court appearance due to having been in jail, the hospital, or is on ordered bed rest, or the participant was in another Court hearing or at Parole and Probation, the participant ***MUST*** provide a valid written excuse verifying the reason for the absence within 24 hours of the miss.
- ***Termination:*** A participant with undocumented Bench Warrants may be terminated from the program.

Quashing Drug Court Bench Warrants

- ***Bench Warrant Issued But Not Served:*** If a Drug Court Bench Warrant has been issued but a participant has not yet been arrested, the participant must reach out to the Court Coordinator and/or Public Defender immediately to reengage in the Adult Drug Court program. The

participant should inform the coordinator that s/he would like the Bench Warrant quashed. The participant will be placed on the next Drug Court calendar, and the Judge will review the request to quash the warrant.

- ***Bench Warrant Issued and Served:*** If the participant is arrested on the warrant, he/she will stay in jail until the next Adult Drug Court in-custody calendar, at which time the Judge will address the situation and determine an appropriate response.

Termination from Adult Drug Court Program

The following program violations will result in participant being set for termination from Drug Court:

- Falsification of urine analysis (UA) sample
- Refusal to submit to any form of drug test
- Attempted bribery of UA monitor
- Submission of any forged document
- Aggressive/intimidating behavior toward staff or program participants
- Gang-related behavior
- Weapons possession
- Drug sales
- Taking any substances with the intent to avoid detection.

As set forth in the signed Drug Court Agreement, the Court has the discretion to terminate a participant who is arrested and formally charged with a new criminal action and/or violates the Adult Drug Court program rules during program participation. A program participant who does not successfully complete the Adult Drug Court program and is terminated from the program will return to his/her original sentencing court for a revocation hearing.

Graduation from Adult Drug Court Program

To be considered for successful completion of the Eighth Judicial District Drug Court program the following must have been achieved:

- No positive alcohol/drug tests, including missed and invalid tests, for a minimum of 90 consecutive days
- Maintained consistent attendance at all court appearances and treatment appointments
- Achieved a stable source of income, living arrangements and healthy interpersonal relationships as determined by the treatment team

- Achieved an understanding of the personal problems of addiction, mental health, criminal behavior, and relapse prevention
- Completed a definitive aftercare plan with the treatment provider which may include self-help meetings, outpatient counseling, or an Alumni group
- Fulfillment of goals as stated in your individual treatment plan or positive progress toward appropriate long-term life goals
- All fee obligations are met
- Completion of all phase requirements and phase up applications

IV. Treatment Information

Treatment Providers

Once accepted into the Adult Drug Court program, participants will receive substance abuse treatment from contracted treatment agencies. The treatment provider will assess for the appropriate level of care and develop a treatment plan for each participant.

Adult Drug Court Phases

- **Phase 1** (approximately 30 to 60 days): Focus on building a foundation and initial program engagement
- **Phase 2** (approximately 90-120 days): Focus on treatment, skill building, and solidifying plan for educational, vocational and housing needs
- **Phase 3** (approximately 120-180 days): Focus on future planning, developing social support network, and implementing pro-social and recovery tools
- **Phase 4** (approximately 90-120 days): Focus on stability through identifying support and behaviors that will lead to long term success
- **Phase 5** (approximately 90 days): Focus on maintaining all skills learned throughout the program

Phase checklists are attached in the appendix of this handbook.

Drug Testing

Drug testing is an integral part of treatment and the Adult Drug Court program. Drug testing assists treatment providers with information on how participants are progressing in treatment and helps the court monitor participants' success and respond quickly to changes that may jeopardize their recovery and the safety of the community. Since it is a critical part of the program, it is imperative that participants

understand the drug testing requirements and protocols. Failure to comply with court reports in this area may jeopardize participants' status in the program.

As participants, ensure that you know the rules and regulations at the drug testing facility on what is needed to submit a urine drug screen. It is your responsibility to be knowledgeable on the protocol and testing facility hours. Participants must be aware of any changes in hours for holidays (listen to recorded message, look at postings at facility, etc.).

Drug Test/Urine Sample Submissions: Participants will be required to submit random, observed urine samples (UA) following a specific submission protocol for the purpose of drug testing. Participants will be assigned a "color" or "pin" and will be expected to call a drug testing phone line Monday through Sunday to see if your color/pin has been called. When a participant's color is called, they are expected to submit a urine sample at the drug testing facility before the close of business that day. Participants shall arrive no later than one hour before closing.

- ***False Urine Samples:*** Participants should not submit a false urine sample and should not spend money on buying products to clean urine of drugs and alcohol. *Attempts to falsify urine samples will result in being set for an OSC/termination hearing.*
- ***Diluted Urine Samples:*** If a urine sample cannot be tested for any reason, *i.e.*, the urine quantity is not a sufficient amount to test, the cup is left empty, and/or creatinine levels are too low, the test will be considered positive for drugs. Participants should discuss low creatinine levels with their court coordinator, including how this may occur and how to avoid them in this program.
- ***Drug Testing Compliance: Refusal to comply with a drug test may result in termination from the program.*** Participants must always leave a requested urine sample and/or comply with a Breathalyzer test as directed. Drug testing may occur as a scheduled requirement or on a random basis at the drug testing facility or in Court. Participants who are required to submit a urine sample but are not able to do so will not be allowed to leave the testing facility and return later. Participants must remain on the premises until a sufficient sample is provided.

Alcohol

Participants in the Adult Drug Court Program are not allowed to use alcohol while they are in the program. A positive urine sample for alcohol and/or its metabolite or a positive breathalyzer result is treated the same as a positive result for any other classification of drugs.

Marijuana

Participants in the Adult Drug Court Program are not allowed to use marijuana while they are in the program. A positive urine sample for marijuana is treated the same as a positive result for any other classification of drugs. Participants are also not allowed to use any CBD or THC-infused products.

Energy Drinks

Participants in the Adult Drug Court Program are not allowed to consume energy drinks or pre-workout supplements while they are in the program, as these could negatively impact urine drug screens.

Prescribed or Over the Counter Medications

While in the program, except in emergency medical situations, participants must report to the Drug Court Team any/all prescribed or over the counter medications **BEFORE** taking them. It is the participants' responsibility to be certain that the medicine they are taking is in accordance with the program rules and requirements.

Certain narcotics, opioids, stimulants, and benzodiazepines are not allowed, even with a prescription, except in medically supervised emergency situations or with court approval. Participants should let their prescribing physician know they are involved in court supervised substance abuse treatment and explore with the physician alternatives to medications not allowed in the program. A list of medications that participants can take to their medical appointments to assist with these consultations can be provided by the Court Coordinator. The medication list is not necessarily a complete or comprehensive list of all problematic medications, but it provides adequate information to a physician to understand the intent of the program limitations and guidelines.

Medically Assisted Treatment

The Eighth Judicial District Court Adult Drug Court has partnered with community agencies to address the ongoing opiate epidemic Clark County faces. Through collaborative efforts between the Court and community providers, the Adult Drug Court program is exploring the use of medically assisted treatment, including but not limited to Vivitrol, to help serve the needs of this growing population. If interested, participants can contact their court coordinator about a referral to a Medically Assisted Treatment provider.

Confidentiality

All participant records are protected by federal and state laws regarding confidentiality. Specialty Courts cannot release written or verbal information without the participants written, signed consent. However, participants cannot participate in the Drug Court without a “Release of Information” which allows the Drug Court Team to discuss their case and progress. There may be additional emergency or legal circumstances that may require release of information such as:

- The disclosure is allowed by a court order or for an audit.
- The disclosure is made to medical personnel in a medical emergency.
- The client commits or threatens to commit a crime.
- The client is threatening suicide or homicide.

V. Additional Information

Living Arrangements

The Adult Drug Court Team can assist participants in finding a safe and sober place to live. A participant’s living arrangement is subject to approval of the court and/or probation department. Participants may not be allowed to reside with certain individuals, even family members, if they have a criminal background or use substances, including alcohol.

Timeliness

Participants are responsible for being on time to appointments with the treatment provider and Court Hearings. Participants who are late to counseling sessions will not be allowed to participate and this session will be considered a missed session. It is the participants’ responsibility to know the rules and regulations for their treatment providers, have adequate transportation and to be aware of their treatment schedule. Participants need to prioritize treatment, and arrange their schedules for work, school, etc., to prevent conflict of scheduling.

Missed treatment sessions may result in a sanction and missed court may result in a bench warrant being issued.

Communication

If a participant is struggling with any issue, whether it is housing, employment, or mental/emotional issues, they should reach out to their court coordinator and ask for help. Open and Honest communication is essential for success in the program. Failing to communicate in a timely manner may result in missed opportunities for support or intervention. Participants are expected to check their messages regularly (at

least twice a day) and notify their court coordinator of any changes to that contact information. Participants must obtain prior approval from their court coordinator for any absences from court, treatment, or urinalysis testing (UAs); excusals granted by any other source will not be honored. Participants are provided with court coordinators' information and preferred method of communication.

Support Groups

During the Adult Drug Court program, participants are expected to attend at least one in-person recovery support meetings/group/activity starting at Phase 3 unless ordered sooner. A recovery support group provides participants with a greater sense of support and fellowship during recovery. Participants may also choose to obtain a sponsor. When participants are attending self-help meetings, regardless of what phase they are in, they are expected to submit the proof of meeting/group/activity participation to their court coordinator prior to court or at their court appearance.

Travel Outside of the Clark County, Nevada

All travel outside of the State of Nevada MUST be authorized by the Court AND Probation. To request travel, participants must submit the Travel Request Form 30 days prior to travel. In order to qualify for a travel pass, the participant must be current with all program related fees and in compliance with the Adult Drug Court program. Please reach out to your court coordinator for further Travel Pass instructions.

All travel outside of Clark County must also be authorized by your Court Coordinator and Probation. Permission must be requested at least 10 days prior to travel and must not interfere with treatment or ability to drug test. If so, then the same permission is required as stated above for traveling out of State.

**Adult Drug Court Handbook Acknowledgement, Receipt and Disclosure of
Responsibility**

I understand that I am responsible for knowing the rules and regulations to participate in the District Court Adult Drug Court program. I certify that a participant handbook has been provided to me on my start date stating the policies and procedures that I must adhere to during my program. Failure to adhere to these rules and regulations may result in a sanction from the court.

I understand that by signing this agreement, I am committed to reading and knowing the policies and procedures of the District Court Adult Drug Court program and that my treatment agency will receive a copy of this signed agreement as well.

I agree to comply with the policies and procedures of the District Court Adult Drug Court program and that I have read and understand my responsibilities detailed in this participant handbook.

Signature of Defendant Date

Signature of Coordinator Date

Print Name

Signature of Interpreter if Date
present

EXHIBIT A

DRUG COURT:

The Special conditions of Probation:

1. Participant to enter and successfully complete the Specialty Court Program.
2. Participant to comply with any and all requirements of the Program, Probation and Parole and house arrest.
3. Participant shall comply with all rules of any residential/sober living placements.
4. Participant shall not use or possess any alcohol or drugs, including synthetic drugs, whether legal or illegal, unless approved.
5. Participant shall comply with all counseling requirements.
6. Participant shall abide by any curfew imposed.
7. Participants and their property are subject to search anywhere alcohol or drugs may be found.
8. You shall submit any electronic devices and social media accounts you use or have access to a search and provide all passwords to Probation and Parole or its agent.
9. You can only have one cell phone at a time and must provide your phone number to Probation and Parole, specialty court staff and treatment providers at all times. You cannot change passwords, delete messages or remove the SIM card without permission. You cannot use anyone else's phone or allow anyone to use your phone.

CRIMINAL DEPT STANDARD CONDITIONS:

1. **Reporting:** You are to report in person to the Division of Parole and Probation as instructed by the Division or its agent. You are required to submit a written report each month on forms supplied by the Division. This report shall be true and correct in all respects.
2. **Residence:** You shall not change your place of residence without first obtaining permission from the Division of Parole and Probation, in each instance.
3. **Intoxicants:** You shall not consume any alcoholic beverages to excess. Upon order of the Division of Parole and Probation or its agent, you shall submit to a medically recognized test for blood/breath alcohol content. Test results of .08 blood alcohol content or higher shall be sufficient proof of excess.
4. **Controlled Substances:** You shall not use, purchase or possess any illegal drugs, or any prescription drugs, unless first prescribed by a licensed medical professional. You shall immediately notify the Division of Parole and Probation of any prescription received. You shall submit to drug testing as required by the Division or its agent.
5. **Weapons:** You shall not possess, have access to, or have under your control, any type of weapon.
6. **Search:** You shall submit your person, property, place of residence, vehicle or areas under your control to search including electronic surveillance or monitoring of your location, at any time, with or without a search warrant or warrant of arrest, for evidence of a crime or violation of probation by the Division of Parole and Probation or its agent

7. **Associates:** You must have prior approval by the Division of Parole and Probation to associate with any person convicted of a felony, or any person on probation or parole supervision. You shall not have any contact with persons confined in a correctional institution unless specific written permission has been granted by the Division and the correctional institution.

8. **Directives and Conduct:** You shall follow the directives of the Division of Parole and Probation and your conduct shall justify the opportunity granted to you by this community supervision.

9. **Laws:** You shall comply with all municipal, county, state, and federal laws and ordinances.

10. **Out-of-State Travel:** You shall not leave the state without first obtaining written permission from the Division of Parole and Probation.

11. **Employment/Program:** You shall seek and maintain legal employment, or maintain a program approved by the Division of Parole and Probation and not change such employment or program without first obtaining permission. All terminations of employment or program shall be immediately reported to the Division.

12. **Financial Obligation:** You shall pay fees, fines, and restitution on a schedule approved by the Division of Parole and Probation. Any excess monies paid will be applied to any other outstanding fees, fines, and/or restitution, even if it is discovered after your discharge.

Name: _____ Phase 1 start date: _____ Estimated completion date _____

Current Address: _____

Current Phone Number: _____

Phase 1 Checkpoint (30 to 60 days)

During Phase one, we will focus on building a foundation and initial program engagement. In order to advance to Phase 2, the following are bench marks for phasing up:

1. Have you attend all scheduled court hearings (unless excused): Yes No
2. Are you submitting UAs as when color is called?: Yes No What is your UA color?: _____
3. Have you presented to treatment to enroll in programming?: Yes No
4. Have you begun attending treatment groups? Yes No
5. What is your current schedule (group name, day, time)? _____

6. Have you begun attending your individual treatment sessions? Yes No
7. Who is your individual counselor/clinician? _____
8. Have you met to develop a treatment plan? Yes No
9. What is your current level of care? _____
10. Have you engaged in MAT or Psych Services? Yes No
11. Are you taking any medications? Please list them: _____

12. What is your sobriety date?: _____
13. Have you attended the ADC orientation?: Yes No Date Attended: _____
14. Have you submitted your food journal and LC homework? Yes No
15. If applicable, have you attended initial case management appointment? Yes No N/A

Date you attended _____ Case manager's name _____

	SSC	DL/ID	BC
Obtained vital documents			
Obtained 30 day bus pass	YES	NO	N/A
Applied for public assistance	YES	NO	N/A
Applied for housing assistance	YES	NO	N/A
Other:			

16. Have you maintained safe and stable housing? Yes No

If you received disciplinary action (including verbal), describe what action steps you are taking to prevent other occurrences: _____

17. What is your plan to obtaining housing (after grant-funding ends)? _____

18. Have you begun employment search? Yes No

Attended FIT:	Created resume:
EmployNV:	Attended job fair:
Had an appointment with an outreach specialist?	
If employed, state employer:	If employed, state work schedule:

19. Have you submitted your monthly report for P&P? Yes No

20. Have you contacted your coordinator weekly? Yes No

Once you have completed this checklist and have been involved in treatment for at least 30 days, you may submit it to your coordinator to request to phase up to Phase 2.

X

Adult Drug Court Participant

X

Court Coordinator

Name: _____ Phase 2 start date: _____ Estimated completion date _____

Current address:
Current Phone number:

Phase 2 Checkpoint (90-120 days)

During Phase 2, we will focus on your Treatment, Skill building, and Solidifying your plan for Educational, Vocational and Housing needs. In order to advance to Phase3, the following are bench marks for phasing up:

1. Have you attend all scheduled court hearings (unless excused): Yes No
2. Are you submitting UAs as when color is called?: Yes No
3. Any misses or LCs in the past 30 days?: _____
4. Have you completed the written relapse prevention? Yes No
5. Have you began treatment and maintained compliance at treatment? Yes No
6. Are you continuing to attend case management appointments? Yes No N/A

Date you last attended _____ Case manager's name _____

7. Have you met with a psychiatrist or PCP (primary care provider)? Yes No N/A

If you attended any appointments, when was it and with whom _____

What medications were prescribed to you? _____

8. Where are you working and when did you start? _____

9. Have you submitted proof to both PO and Court Coordinator? Yes No

10. Describe at least two scenarios that have occurred this past month where you engaged in prosocial behaviors (ex. voluntary behavior intended to benefit others and yourself) when you normally would not have. _____

11. Tell me about your current housing. What is your next step with housing? _____

12. Have you maintained (at least weekly) communication with your court coordinator? Yes No

13. Identify sober support person(s) or group (someone or something outside court team or treatment team) _____

14. List any prosocial leisure activities for self-care that you are engaging in: _____

Name: _____ Phase 2 start date: _____ Estimated completion date _____

15. If a lapse/relapse (either behavior or substance) has occurred, identify the cause and steps to you will implement moving forward. _____

16. Have you started to submit and made consistent court fees or restitution payments? Yes No
Last payment _____.

17. Identify 3 personal strengths: _____

18. Identify 3 personal barriers or struggles in Phase 2 and how you worked to overcome them:

19. What are your takeaways from treatment? What have you learned? _____

20. What have you learned about your personal addiction? _____

Once you have completed this checklist, been involved in treatment in this phase for at least 90 days, and have a minimum of 30 days abstinence, you may submit it to your coordinator to request to phase up to Phase 3.

X

Adult Drug Court Participant

X

Court Coordinator

Name: _____ Phase 3 start date: _____ Estimated completion date _____

Current address:

Current Phone number:

Phase 3 Checkpoint (120 to 180 days)

During Phase 3, we will focus on future planning, by implementing pro-social behaviors and recovery tools. In order to advance to Phase 4, the following benchmarks must be met:

1. Have you attend all scheduled court hearings (unless excused): Yes No
2. Have you been making consistent payment? Yes No Last payment date: _____
3. Any misses or LCs in the past 45 days? _____
4. Have you maintained compliance at treatment? Yes No
5. Have you attended at least weekly one outside support meeting/group/activity and provided proof to the court? Yes No
6. Which meeting is your home group (name/day/time)? _____
7. Describe your recovery network _____

8. What is your source of income? _____
9. What are the activities you enjoy and do for fun? (examples; volunteering, mentoring, sports, creative workshops, hiking, fundraising) _____

10. Have you completed MRT? Yes No Date of Completion: _____
11. What did you learn from the MRT program? _____

12. What do you need from treatment and how can we help you more? _____

13. Have you continued to address health/mental health concerns? What are your medications? _____

14. If a lapse/relapse has occurred, identify the cause and prevention moving forward.

Name: _____ Phase 3 start date: _____ Estimated completion date _____

a. What is one ACTION step you have taken to change the behavior that led to lapse?

b. Have you added this to your relapse prevention plan? Yes No

15. What is one of your personal goals that you have accomplished? _____

16. Describe what healthy boundaries mean to you: _____

17. What are 3 ways you've handled negative thoughts and situations? _____

18. Have you maintained communication with court coordinator (at least monthly)? Yes No

19. Identify 3 personal strengths: _____

20. Identify 3 personal barriers or struggles in Phase 3 and how you worked to cope to overcome them: _____

Once you have completed this checklist, have been involved in treatment in this phase for at least 120 days and maintained minimum 45 days of sobriety, you may submit it to your coordinator to request to phase up to Phase 4.

X

Adult Drug Court Participant

X

Court Coordinator

Name: _____ Phase 4 start date: _____ Estimated completion date _____

Current address:

Current Phone number:

Phase 4 Checkpoint (90 to 120 days)

During Phase 4, we will focus on stability, by identifying support and behaviors that will lead to long term success. In order to advance to Phase 5, the following benchmarks must be met:

1. Have you attend all scheduled court hearings (unless excused): Yes No
2. Have you maintained compliance at treatment? Yes No
3. Have you completed the written Personal Recovery plan? Yes No
4. Have you attended at least weekly one outside support meeting/group/activity and provided proof to the court? Yes No
5. Which meeting is your home group (name/day/time)? _____
6. Who are your top 3 people in your support network and how do they support you? _____

7. Are you regularly engaging in activities that you enjoy and do for fun? Yes No
 - a. What are these activities? Are they done alone or with others? _____

8. If a lapse/relapse has occurred, identify the cause and prevention moving forward.

 - a. What is one ACTION step you have taken to change the behavior that led to lapse?

 - b. Have you added this to your relapse prevention plan? Yes No
9. How do you resolve conflicts now? _____

10. How do you say "no" in uncomfortable situations?

11. How can you advocate for yourself? _____

Name: _____ Phase 4 start date: _____ Estimated completion date _____

12. What is one of your personal goals that you have accomplished?

13. Have you maintained communication with court coordinator (at least monthly)? Yes No

14. Identify 3 personal strengths: _____

15. Identify 3 personal barriers or struggles in Phase 4 and how you worked to overcome them:

Once you have completed this checklist, have been involved in treatment in this phase for at least 90 days and maintained minimum 60 days of sobriety, you may submit it to your coordinator to request to phase up to Phase 5.

X

Adult Drug Court Participant

X

Court Coordinator

Name: _____ Phase 5 start date: _____ Estimated completion date _____

Current address:
Current Phone number:

Phase 5 Checkpoint (90 days)

During Phase 5, we will focus on maintaining all skills throughout the program. In order to advance to graduation the following requirements must be met:

1. Have you attend all scheduled court hearings (unless excused): Yes No
2. Have you paid all your court fees or \$1500 in restitution? Yes No
3. Have you attended at least 1 ADC Alumni meeting? Yes No
4. Name at least 2 ways you plan on staying sober: _____

5. Who are your top 5 people in your support network and how do they support you? _____

6. What are 3 ways in which the community will benefit by you being in recovery? _____

7. When and why did you decide to stay in recovery? _____

8. How are you going to stay out of trouble? _____

9. Have you maintained communication with you court coordinator (at least monthly)? Yes No
10. Identify 3 personal strengths: _____

11. Identify 3 personal barriers or struggles in Phase 5 and how you worked to overcome them:

Name: _____ Phase 5 start date: _____ Estimated completion date _____

12. Have you requested your graduation application? Yes No DATE: _____

Once you have completed this checklist, have been involved in treatment in this phase for at least 90 days and maintained minimum 90 days of sobriety, you may submit it to your coordinator to request to application for Graduation.

X

Adult Drug Court Participant

X

Court Coordinator

EXAMPLE