

**EIGHTH JUDICIAL DISTRICT COURT
CLARK COUNTY, NEVADA**

**IN THE ADMINISTRATIVE MATTER OF
POLICIES, PRACTICE, AND PROCEDURE
IN CRIMINAL CASES**

Administrative Order: 25-07

WHEREAS, the Chief Judge is responsible for supervising the administrative business of the Eighth Judicial District Court, ensuring the quality and continuity of its services, supervising its calendar, reassigning cases as convenience or necessity requires, adopting rules as are necessary for the orderly conduct of court business, assuring the court's duties are timely and orderly performed, and otherwise facilitating the business of the Court; NRS 3.025; EDCR 1.30(b), and

WHEREAS, the Chief Judge finds that the Eighth Judicial District Court, in the past, has a practice of only preparing or causing to be prepared, written orders in criminal cases, when requested and needed by a litigant or attorney, or when a case has been appealed, and the appellate court determines that no final order was filed, and the appellate court requests that the District Court prepare and transmit such Order, and

WHEREAS, this practice, and lack of a formal rule, has led to confusion, inconsistency, and difficulties for litigants and attorneys, and

WHEREAS, the Court acknowledges that most decisions in criminal cases are rendered from the bench, but in some cases matters are submitted to the judge or judicial officer for decision, and consistent with EDCR 1.90(a)(4), “unless the case is extraordinarily complex, a judge or other judicial officer shall issue a decision in all

1 matters submitted for decision to them not later than 21 days after said submission. In
2 extraordinarily complex cases, a decision must be rendered not later than 28 days after
3 said submission. Following the decision of the judge or other judicial officer, the
4 prevailing party shall submit a written order to the judge or judicial officer not later than
5 14 days from the date of the decision.”

6 **WHEREAS**, the Chief Judge has determined that to comply with the Nevada
7 Code of Judicial Conduct, in response to *Division of Child and Family Services, Dept.*
8 *of Human Resources, v. Eighth Judicial District Court*, 120 Nev. 445, 92 P.3d 1239
9 (2004), and related law, and to provide litigants with consistency and uniformity, the
10 Court should issue an administrative order adopting a policy and practice whereby a
11 “minute order” or “minute entry” (prepared by the Court’s staff) and a subsequent
12 formal “written order” should issue after every contested legal matter. Based upon this
13 need, and good cause appearing,

14 **IT IS HEREBY ORDERED**, pursuant to NRS 3.025(2)(c), a policy is hereby
15 adopted in the Eighth Judicial District Court, that a “minute order” or “minute entry”
16 (prepared by the Court’s staff) and a subsequent formal “written order” should timely
17 issue after every contested legal matter.

18 **IT IS FURTHER ORDERED** that as part of this policy, the Judge or Judicial
19 Officer may prepare such Order, or may request that the prevailing party, attorney, or
20 other individual involved in the case, prepare such Order. The Orders should be
21 prepared to be consistent with the Judge’s ruling, as evidenced by his or her verbal
22 determination (if expressed during a hearing), and/or by a departmentally approved
23 Minute Order.

24 **IT IS FURTHER ORDERED** that as part of this policy, and consistent with
25 EDCR 1.90(a)(4), “unless [a] case is extraordinarily complex, a judge or other judicial
26 officer shall issue a decision in all matters submitted for decision to them not later than
27 21 days after said submission. In extraordinarily complex cases, a decision must be
28 rendered not later than 28 days after said submission. Following the decision of the

1 judge or other judicial officer, the prevailing party shall submit a written order to the
2 judge or judicial officer not later than 14 days from the date of the decision.”

3 **IT IS FURTHER ORDERED** that this Administrative Order establishing the
4 policy adopted herein, shall take effect on January 5, 2026.

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Dated this 31st day of December, 2025

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Jerry A. Wiese
District Court Judge

