CLARK COUNTY COURTS FILED ADMINISTRATIVE DIRECTIVE

KATHY A. HARDCASTLE

ADMINISTRATION DIRECTIVE 1/200

Chief Judge, Eighth Judicial District Court

DOUGLAS E. SMITH Chief Judge, Las Vegas Justice Court ORIGINAL: July 1, 2003

AMENDED: April 15, 2008

CHARLES J. SHORT Court Administrator

SUBJECT: Membership Dues Policy

I. <u>PURPOSE</u>

The purpose of this policy is to set forth the procedures required to administer the membership dues policy in the Clark County Courts.

II. AFFECTED EMPLOYEES

This policy applies to all employees of the Clark County Courts.

III. PROCEDURES

Judges and Court Executive Officer - \$1,200 Limit

Judges and Court Administrator for the Clark County Courts are eligible for payment and/or reimbursement of dues for the membership in judicially oriented professional organizations (one of which shall include the State Bar of Nevada) up to a maximum amount of \$1,200 per year.

Attorneys and Assistant Court Administrators - \$750 Limit

Attorneys and Assistant Court Administrators for the Clark County Courts are eligible for payment and/or reimbursement of dues for membership in court oriented professional organizations up to a maximum amount of \$750 per year.

Managers and Analyst - \$450 Limit

Managers and Analyst for the Clark County Courts are eligible for payment and/or reimbursement of dues for membership in court oriented professional organizations up to a maximum amount of \$450 per year.

rdcastle, Chief Judge

Douglas E. Smith, Chief Justice of the Peace