

<input type="checkbox"/> FOR OFFICE USE ONLY
FILED:
PAGES:
RF:
BILLED:
COMMENTS:

DATE OF REQUEST:

[DEPT. 12]



MICHELLE LEAVITT
 DISTRICT COURT JUDGE
 DEPARTMENT XII
 FAX: (702) 671-4371

EIGHTH JUDICIAL DISTRICT COURT
 REGIONAL JUSTICE CENTER
 200 LEWIS AVENUE
 LAS VEGAS, NEVADA 89155

SARA RICHARDSON
 COURT RECORDER
 (702) 671-4368
richardsons@clarkcountycourts.us

TRANSCRIPT & CD ORDER FORM

NAME OF CASE:

CASE #	
--------	--

DATE(S) OF PROCEEDING:	
------------------------	--

REQUEST FOR:	<input type="checkbox"/>	TRANSCRIPT**	If applicable, include jury voir dire?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	<input type="checkbox"/>	THUMB DRIVE	<input type="checkbox"/>	AUDIO-VIDEO LINK	

REQUESTING ATTORNEY:	
----------------------	--

FIRM NAME:	
------------	--

PHONE:	
--------	--

CONTACT PERSON:	
-----------------	--

EMAIL(S):	
(please include any and all emails for additional contacts regarding this transcript)	

Fee Rates: (Please note fee increase beginning 1/1/26)

- Recording fee is **\$40** per hour.*
 - Thumb Drive **\$5** plus **\$40**/hour recording fee. *
 - **TRANSCRIPT RATES: (PLEASE SELECT)**
 - Standard rate: Thirty days **\$5.50** per page plus **\$40**/hour recording fee. **
 - Expedited rates:
 - Within 24 hours **\$10.00** per page plus **\$40**/hour recording fee. *
 - Within 48 hours **\$8.00** per page plus **\$40**/hour recording fee.*
 - Within 4 days **\$7.00** per page plus **\$40**/hour recording fee. *
- *\$30 per hour recording fee if recording was prior to 10/1/15.

Thumb drive and/or audio-video link cannot be used for preparation of official transcripts.

****Please be advised that 30 days is permitted to complete all transcripts unless it is an expedited request, paid at the expedited rate.**

Thank you.