

Odyssey Portal - How to Utilize Smart Search

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Welcome to the **Eighth Judicial District Court Portal** Smart Search Tutorial, let's get started.

From the Eighth Judicial District Court Portal users may access the Smart Search Portlet to locate case information and documents available based on your level of access.

Basic Smart Search

The screenshot displays the user interface of the Eighth Judicial District Court Portal. At the top, there is a blue header with the text "Eighth Judicial District Court Portal" and a small circular logo on the right. Below the header is a white content area. On the left side of this area is a vertical navigation menu with the following links: "Court Website", "Welcome! This website is available to provide the status of cases in the 8th Judicial District Court in Clark County, Nevada.", "Sealed cases and certain information that is exempt from disclosure will NOT appear on the Portal. Please visit the court where the case was initiated for more information.", "Information for Nevada Attorneys", "Information for Justice Partners", "How do I purchase court filings online?", and "Smart Search Tutorial". To the right of the menu is a large white box titled "Important Information About Online Records". Below this box are two portlets. The first portlet, titled "Make Payments", features a green square icon with a white dollar sign and the text "Make a payment or select payment alternatives for criminal and traffic cases." The second portlet, titled "Smart Search", features a green square icon with a white magnifying glass and the text "Search for court records."

Method 1: From the Portal landing page go to the Smart Search Portlet enter Case Number.



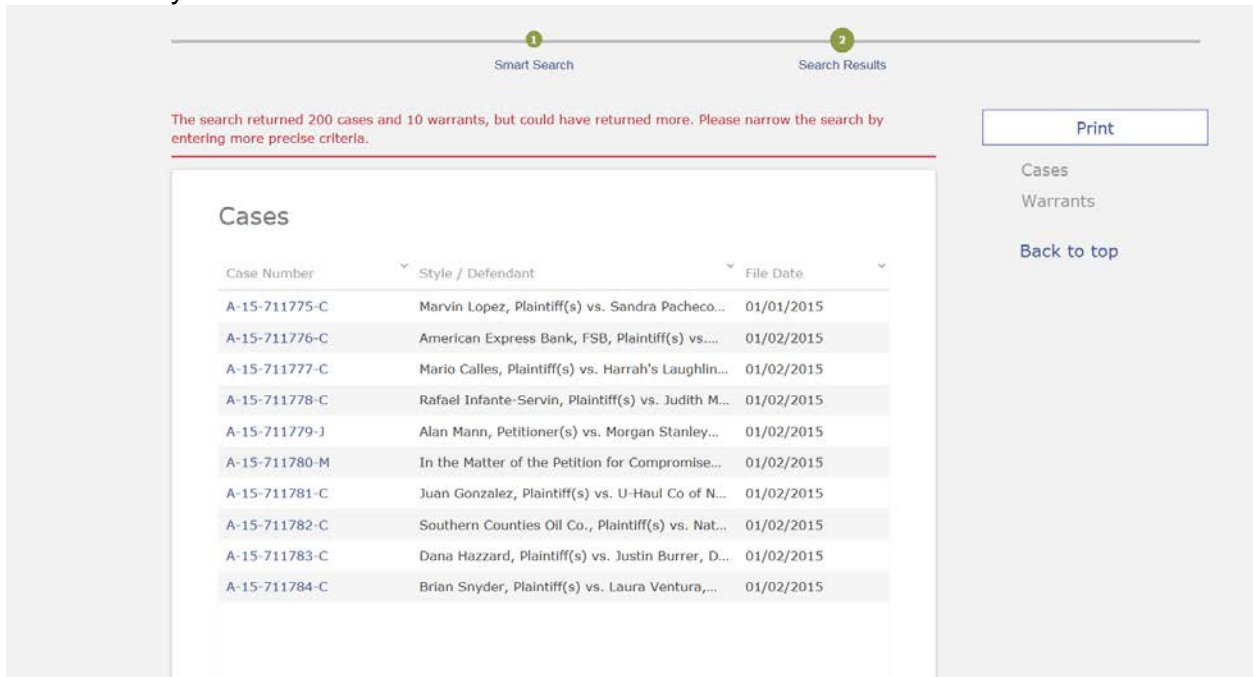
Smart Search *Required

Search Criteria ?

* Enter a Record Number or Name in Last, First Middle Suffix Format

Advanced Filtering Options -

Click on the Submit button. This opens the Search Results tab, populated with case options based on the parameters you entered. At any time you may return to the Case Search tab and revise or enter new search criteria. Select Submit and the Search Results tab automatically refreshes.



1 Smart Search 2 Search Results

The search returned 200 cases and 10 warrants, but could have returned more. Please narrow the search by entering more precise criteria.

Cases

Case Number	Style / Defendant	File Date
A-15-711775-C	Marvin Lopez, Plaintiff(s) vs. Sandra Pacheco...	01/01/2015
A-15-711776-C	American Express Bank, FSB, Plaintiff(s) vs....	01/02/2015
A-15-711777-C	Mario Calles, Plaintiff(s) vs. Harrah's Laughlin...	01/02/2015
A-15-711778-C	Rafael Infante-Servin, Plaintiff(s) vs. Judith M...	01/02/2015
A-15-711779-J	Alan Mann, Petitioner(s) vs. Morgan Stanley...	01/02/2015
A-15-711780-M	In the Matter of the Petition for Compromise...	01/02/2015
A-15-711781-C	Juan Gonzalez, Plaintiff(s) vs. U-Haul Co of N...	01/02/2015
A-15-711782-C	Southern Counties Oil Co., Plaintiff(s) vs. Nat...	01/02/2015
A-15-711783-C	Dana Hazzard, Plaintiff(s) vs. Justin Burrer, D...	01/02/2015
A-15-711784-C	Brian Snyder, Plaintiff(s) vs. Laura Ventura,...	01/02/2015

Cases

Warrants

[Back to top](#)

Tip: Click on the filter icon located at the top of each column to filter the search results by any column value. Click on the column header to sort the search results by a specific value in that column.

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Cases

Case Number	Style / Defendant	File Date
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A-15-711778-C	Rafael Infante-Servin, Plaintiff(s) vs. Judith M...	01/02/2015
A-15-711779-J	Alan Mann, Petitioner(s) vs. Morgan Stanley...	01/02/2015
A-15-711780-M	In the Matter of the Petition for Compromise...	01/02/2015
A-15-711781-C	Juan Gonzalez, Plaintiff(s) vs. U-Haul Co of N...	01/02/2015
A-15-711782-C	Southern Counties Oil Co., Plaintiff(s) vs. Nat...	01/02/2015
A-15-711783-C	Dana Hazzard, Plaintiff(s) vs. Justin Burrer, D...	01/02/2015
A-15-711784-C	Brian Snyder, Plaintiff(s) vs. Laura Ventura,...	01/02/2015

« < 1 2 3 4 5 6 7 8 9 10 ... > »

10 items per page
1 - 10 of 200 items

Print

Cases

- Sort Ascending
- Sort Descending
- Columns
 - Style / Defendant
 - File Date
- Filter

Show items with value that:

And

Filter
Clear

Method 2: From the Portal landing page go to the Smart Search Portlet enter name using the following format: [Last Name, First Name]

Smart Search *Required

Search Criteria ?

* Enter a Record Number or Name in Last, First Middle Suffix Format

Smith, John

Advanced Filtering Options - Submit

Method 3: When searching by party name, a business name or an attorney name, you may utilize a wildcard search. To perform a wildcard search, type a minimum of three characters followed by an asterisk for the last name, and a minimum of one character followed by an asterisk for the first name. For example for John Smith the user might enter, “Smith, J*” or “Smi*, J*”.



The image shows a screenshot of a web application's search interface. At the top left, it says "Smart Search" and at the top right, it says "*Required". Below this is a section titled "Search Criteria" with a question mark icon to its right. Underneath, there is a text input field with the placeholder text "* Enter a Record Number or Name in Last, First Middle Suffix Format". The input field contains the text "smi*, j*". Below the input field, there is a link for "Advanced Filtering Options" and a blue "Submit" button.

Note: If you utilize a wildcard when searching on a party name for both first and last name, you may notice a delay in system response time due to the potentially long list of search results being generated by the system.

Advanced Filtering Options

The Advanced Filtering Options is designed to help narrow your search results with the below options

Filter by Search Type:

Search Types can include Party name or Nickname, Attorney Name or Bar Number, Business, cross reference number and Case number or Judicial Officer. To search by the Scope ID number, choose Cross-Reference number and enter the Scope into the search field.

Case Cross Reference Number Search:

Smart Search *Required

Case Cross-Reference Number ?

* Enter a Case Cross-Reference Number

Advanced Filtering Options - Submit

General Filtering Options

Filter by Location

District Court ▼

Filter by Search Type

Case Cross-Reference Number ▼

Include

Cases Warrants

Judgments

Attorney Bar Number Search:

Smart Search *Required

Attorney Bar Number ?

* Enter a Attorney Bar Number

 ×

Advanced Filtering Options- **Submit**

General Filtering Options

Filter by Location

District Court ▼

Filter by Search Type

Attorney Bar Number ▼

Include

Cases Warrants

Judgments

Judicial Officer Search:

Smart Search *Required

Judicial Officer ?

▼

Adair, Valerie

Agosti, Deborah

Allf, Nancy

Ambis, Yountina

Ames, Jack B.

Anderson, Mark R.

Andrade, Maricar

▲

General Filtering Options

Filter by Location

District Court ▼

Filter by Search Type

Judicial Officer ▼

Include

Cases Warrants

Judgments

Note: Advanced Filtering Options criteria must be used in conjunction with the required search field marked with an Asterisk *

This concludes the Eighth Judicial District Court Portal Smart Search Tutorial, thank you for viewing.