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Ann M. Blum
CLERK OF THE COURT

EIGHTH JUDICIAL DISTRICT COURT

CLARK COUNTY, NEVADA

IN THE ADMINISTRATIVE MATTER)
OF MANDATORY ELECTRONIC)
FILING FOR CRIMINAL CASES IN THE)
EIGHTH JUDICIAL DISTRICT COURT)
_____)

Administrative Order 12-02

CRIMINAL CASE ELECTRONIC FILING

WHEREAS the Chief Judge of the Eighth Judicial District Courts established an Executive Committee to provide administrative leadership for issues related to access to justice, timely resolution of cases, space planning, court efficiency and overall court management; and

WHEREAS the Executive Committee reviewed paper and electronic filing practices at multiple meetings throughout 2009 and determined by unanimous vote that mandatory electronic filing was in the best interest of justice, including overall court and case management; and

WHEREAS prior to implementing electronic filing the Executive Committee reviewed the Nevada Electronic Filing and Conversion Rules, or N.E.F.C.R., and determined that the Eighth Judicial District Court was in compliance with Rule 4(b) in that: 1) A mechanism existed for waiving electronic fees in appropriate civil or criminal circumstances; 2) The Court could allow for the exceptions needed to ensure access to justice for indigent, disabled, or self-representation litigants, be they civil or criminal; 3) The Court could provide adequate notice by filing any order six months prior to

implementation; and 4) The Court would provide training for filers in the use of the process by directing the Clerk or Assistant Clerk of the Court to offer weekly training courses at the Regional Justice Center and provide for on-site training if feasible; and

WHEREAS the Executive Committee also reviewed all other requirements set forth in N.E.F.C.R. and determined that the Eighth Judicial District Court met and complied with the standards; and

WHEREAS Administrative Order 09-12 established civil case mandatory electronic filing for the Eighth Judicial District Court effective February 1, 2010; and

WHEREAS the Eighth Judicial District Court successfully implemented e-filing on February 1, 2010; and

WHEREAS the Eighth Judicial District Court did not require criminal cases to be electronically filed at that time; however, the parties in criminal cases had the option of doing so; and

WHEREAS the Eighth Judicial District Court has now revisited the discussion of electronically filing criminal cases; and

WHEREAS the Executive Committee has similarly reviewed the pattern of criminal case paper and electronic filing practices and determined that mandatory electronic filing was in the best interest of justice, including overall court and case management; and

WHEREAS the Executive Committee has determined that the Court will once again be in compliance with N.E.F.C.R. Rule 4(b) in that: 1) A mechanism exists for waiving electronic fees in appropriate criminal case circumstances; 2) The Court will allow for the exceptions needed to ensure access to justice for indigent, disabled, or self-representation litigants, including the acceptance for filing of paper copies of pro per criminal pleadings; 3) The Court will provide adequate notice by filing any order six

months prior to implementation; and 4) The Court will, as needed, provide training for filers in the use of the process by directing the Clerk of the Court to offer training courses at the Regional Justice Center; and

WHEREAS the Executive Committee also reviewed all other requirements set forth in the N.E.F.C.R. and determined that the Eighth Judicial District Court met and complied with the standards; and

WHEREAS the Court's electronic filing system will, in accordance with N.E.F.R. 5 (l) and 14 (b), contain the capability to restrict access to specific and/or confidential documents and data, including but not limited to pre-sentence investigative reports prepared by the Department of Parole and Probation, in accordance with any individual agency regulations, statutes, ordinances, rules and/or court orders; and

WHEREAS the Executive Committee has voted unanimously that criminal cases shall now be electronically filed in the same manner as other cases are now being processed;

IT IS HEREBY ORDERED that electronic filing shall be mandatory with respect to criminal cases in the Eighth Judicial District Court effective October 1, 2012.

Dated this 27th of March, 2012.


Jennifer P. Togliatti - Chief District Court Judge