

FILED

OCT 13 10 51 AM '05 ORIGINAL

Shirley S. Pungjiver
CLERK

ADMINISTRATIVE
ORDER NO. 05-03

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DISTRICT COURT

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CLARK COUNTY, NEVADA

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ORDER REGARDING RETENTION OF DRUG COURT OFFICIAL RECORDS

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Based on the unique characteristics of Drug Court, the need to contribute to the efficient operation of the Clerk's Office, and the limited resources available to maintain the voluminous recordings and calendars of all Drug Court proceedings, the Court was requested to consider the length of time recordings and calendars of Drug Court proceedings should be maintained. NRS 656.335 generally requires a court reporter to retain her "notes, whether or not transcribed, for 8 years if they concern any matter subject to judicial review."

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Participation in Drug Court usually lasts no longer than 18 months and upon completion of the program, the case files are dismissed and sealed. As such, there is no actual need to maintain recordings or calendars for Drug Court beyond this length of time.

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Therefore, the Clerk's Office, any reporter, or recorder are hereby ORDERED to maintain calendars, records, recordings, and log notes of Drug Court proceedings for a period of three (3) years.

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DATED: October 3, 2005

Kathy A. Hardcastle

KATHY A. HARDCASTLE,
Chief Judge, District Court

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DATED: Oct. 3, 2005

Jack Lehman

JACK LEHMAN,
Senior Judge, District Judge

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COUNTY CLERK

OCT 13 2005

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