

**EIGHTH JUDICIAL DISTRICT COURT
ADMINISTRATIVE DIRECTIVE**

KATHY A HARDCASTLE
Chief Judge

DISTRICT COURT POLICY NO: XIV

CHARLES J. SHORT
Court Administrator

EFFECTIVE DATE: January 1, 2005

SUBJECT: **NEWSPAPER SUBSCRIPTION POLICY**

I. PURPOSE

The purpose of this policy is to set forth the procedures required to administer the newspaper subscription policy in District Court.

II. AFFECTED EMPLOYEES

This policy applies to all employees of the Eighth Judicial District Court.

III. PROCEDURES

Judges and Court Administration - \$350 Limit

Judges and Court Administration for the Eighth Judicial District Court are eligible for payment and/or reimbursement of newspaper subscriptions up to a maximum amount of \$350 per year.

Any questions on this procedure should be addressed to the Court Administrator.

KATHY A. HARDCASTLE, CHIEF JUDGE

DISTRICT COURT
CLARK COUNTY, NEVADA

In the Matter of)
)
The Establishment of a Newspaper Subscription)
Policy for the Eighth Judicial District Court) ADMINISTRATIVE
) ORDER NO. 04-1
_____)

WHEREAS the Eighth Judicial District Court desires to establish a Newspaper Subscription policy with maximum dollar amounts per year for eligible employees.

NOW, THEREFORE, it is ORDERED that effective November 1, 2004 the Eighth Judicial District Court establishes a new Newspaper Subscription policy as follows:

NEWSPAPER SUBSCRIPTION POLICY - EIGHTH JUDICIAL DISTRICT COURT

PURPOSE

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DATED this 1st day of November, 2004.

Kathy A. Hardcastle, Chief District Judge