


MEMORANDUM

EIGHTH JUDICIAL DISTRICT COURT

TO: Distribution

FROM: Chief Judge Gene T. Porter 

SUBJECT: Administrative Order 03-1

DATE: July 23, 2002

Please see the attached administrative order with an effective issue date of July 1, 2003. This order establishes a new dues policy for the Eighth Judicial District Court. The old policy was based on the number of judicially oriented professional organizations that were allowed per authorized employee. The new policy is patterned after the dues policy used by the Nevada Supreme Court and is based on a dollar amount for which each authorized employee is eligible for payment and /or reimbursement of dues for memberships in judicially oriented professional organizations up to a maximum amount.

Thank you.

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DISTRICT COURT
CLARK COUNTY, NEVADA

In the Matter of)	
)	
The Establishment of a Membership Dues)	
Policy for the Eighth Judicial District)	ADMINISTRATIVE
Court)	ORDER NO. 03-1
_____)	

WHEREAS the Eighth Judicial District Court desires to establish a membership dues policy with maximum dollar amounts per year for eligible employees.

NOW, THEREFORE, it is ORDERED that effective July 1, 2003 the Eighth Judicial District Court establishes a new membership dues policy as follows:

DATED this 1st day of July, 2003.

Gene T. Porter, Chief District Judge

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EIGHTH JUDICIAL DISTRICT COURT ADMINISTRATIVE DIRECTIVE

CHARLES J. SHORT
Court Administrator

DISTRICT COURT POLICY NO: XII

RICK R. LOOP
Assistant Court Administrator, Civil/Criminal

EFFECTIVE DATE: July 1, 2003

BRIAN GILMORE
Assistant Court Administrator, Family

SUBJECT: MEMBERSHIP DUES POLICY - EIGHTH JUDICIAL DISTRICT COURT

I. PURPOSE

The purpose of this policy is to set forth the procedures required to administer the membership dues policy in District Court.

II. AFFECTED EMPLOYEES

This policy applies to all employees of the Eighth Judicial District Court

III. PROCEDURES

Judges and Court Administrator - \$1,100 Limit

Judges and Court Administrator for the Eighth Judicial District Court are eligible for payment and/or reimbursement of dues for membership in judicially oriented professional organizations (one of which shall include the State Bar of Nevada) up to a maximum amount of \$1,100 per year.

Attorneys and Assistant Court Administrator - \$650 Limit

Attorneys and the Assistant Court Administrator for the Eighth Judicial District Court are eligible for payment and/or reimbursement of dues for membership in court oriented professional organizations up to a maximum amount of \$650 per year.

Managers and Analyst - \$450 Limit

Managers and Analyst for the Eighth Judicial District Court are eligible for payment and/or reimbursement of dues for membership in court oriented professional organizations up to a maximum amount of \$450 per year.

Any questions on this procedure should be addressed to your supervisor or the Court Administrator.

GENE T. PORTER, CHIEF JUDGE