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FILED

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*[Signature]*  
CLERK OF THE COURT

EIGHTH JUDICIAL DISTRICT COURT  
CLARK COUNTY, NEVADA

IN THE MATTER OF )  
Mandatory Electronic Filing )  
In the EJDC Court Annexed )  
Arbitration Program )

Administrative Order: 18-03

**WHEREAS**, Rule 1.30(b) of the Rules of Practice for the Eighth Judicial District Court of the State of Nevada (“EDCR”) charges the Chief Judge of the Eighth Judicial District Court (“EJDC”) with various responsibilities, such as supervising the administrative business of the EJDC, ensuring the quality and continuity of its services, supervising its calendar, reassigning cases as convenience or necessity requires, assuring the court’s duties are timely and orderly performed, and otherwise facilitating the business of the EJDC; and,

**WHEREAS**, the EJDC Court Annexed Arbitration Program’s permissive “go-live” date for accepting electronically-filed arbitration documents begins on June 11, 2018, with mandatory electronic filing to commence on June 25, 2018.

**IT IS HEREBY ORDERED**, pursuant to EDCR 1.30(b), effective June 11, 2018, the EJDC Clerk of the Court shall be designated as the agent authorized to accept filings on behalf of the EJDC Alternative Dispute Resolution (“ADR”) Commissioner, as set forth in the Rules Governing Alternative Dispute Resolution, Nevada Arbitration Rules.

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1           **IT IS FURTHER ORDERED**, pursuant to EDCR 1.30(b), effective June 25, 2018,  
2 parties seeking to file arbitration documents shall be subject to the Electronic Filing and  
3 Service provisions in EDCR Part VIII, except in the following circumstances where  
4 documents must be lodged with the ADR Commissioner for signature prior to filing:

5           (1) Request for Extension of Time and Order (When parties or Arbitrator seek to  
6 extend time for Arbitration hearing beyond 9 months, but less than 12 months from time of  
7 Arbitrator's Appointment);

8           (2) Application/Order for Extension of Time to File Arbitration Award;

9           (3) Request to File Amended Award with Attached Amended Arbitration Award  
10 and Order on Request to file Amended Award (e-file and e-serve Request only on parties);

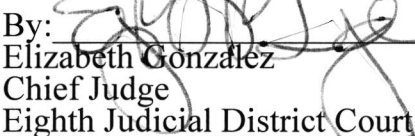
11           (4) Request for Increase of Arbitrator's Fees and Order on Request for Increase of  
12 Arbitrator's Fees (Request only must be e-served on parties prior to lodging with ADR  
13 Office); and,

14           (5) Order to Stay Proceedings (from litigant when doing a Petition for Judicial  
15 Review).

16           **IT IS FURTHER ORDERED**, pursuant to EDCR 1.30(b) and EDCR 8.02(e), in  
17 circumstances where the electronic filing requirement will interfere with a party's access to  
18 the courts, or in any other circumstance where electronic filing is not feasible, the ADR  
19 Commissioner may accept arbitration documents filed in paper form.

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24 Entered this 7 day of June, 2018.

25  
26 By:   
27 Elizabeth González  
28 Chief Judge  
Eighth Judicial District Court