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FILED  
2017 MAR 30 A 9 44  
*[Signature]*  
CLERK OF THE COURT

EIGHTH JUDICIAL DISTRICT COURT  
CLARK COUNTY, NEVADA

IN THE MATTER OF )  
The Senior Judge Settlement )  
Program in the Family Division )

Administrative Order: 17-04

**WHEREAS**, Rule 2.51 of the Rules of Practice for the Eighth Judicial District Court of the State of Nevada authorizes the Court to order parties to participate in a Settlement Conference;

**WHEREAS**, under the authority of the Nevada Supreme Court, the Family Division of the Eighth Judicial District Court administers the Senior Judge Family Division Settlement Program, which serves a vital purpose in bringing cases to prompt resolution by use of alternate dispute resolution;

**WHEREAS**, in order for the Settlement Program to be more successful, the Settlement Judges must be informed about the complexities and particular facts of the cases to which they are assigned;

**WHEREAS**, inadequate preparation and/or the failure of the parties and attorneys to appear at the Settlement Conference fully prepared to enter into a settlement significantly impairs the likelihood of resolution and dramatically decreases positive outcomes;

**WHEREAS**, it is the responsibility of the parties and attorneys participating in the Settlement Program to adequately inform the Settlement Judge of the issues and facts in the case, as well prepare themselves in advance of the Settlement Conference; and,

1           **WHEREAS**, the use of a standardized Settlement Brief will ensure that each party  
2 provides the Settlement Judge with the specific information necessary for a meaningful  
3 Settlement Conference.

4           **IT IS THEREFORE ORDERED** that the following procedure will be followed in all  
5 cases referred to the Senior Judge Family Division Settlement Program:

6           (1) To refer a case to the Settlement Program, the assigned Judicial Department shall  
7 enter a Settlement Referral Order, a sample of which is attached hereto as "Exhibit 1", which  
8 specifically outlines the duties and responsibilities of the parties and attorneys participating  
9 in the Settlement Program and contains an example of the standardized Settlement Brief.

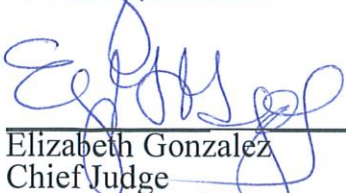
10           (2) The parties or attorneys shall complete and submit the standardized Settlement  
11 Brief to the assigned Judicial Department as required by EDCR 2.51 at least 72 hours prior  
12 to the Settlement Conference. The Settlement Brief is not to be filed.

13           **IT IS FURTHER ORDERED** that the Senior Judge shall fully review the Settlement  
14 Briefs provided by the participants prior to the Scheduled Settlement Conference.

15           **IT IS FURTHER ORDERED** that a blank copy of the standardized Settlement Brief  
16 shall be made available at the Family Law Self-Help Center and on its website.

17           **IT IS FURTHER ORDERED** that the Chief Judge, the Presiding Judge of the  
18 Family Division, and Court Administration will review the effectiveness of this Order twelve  
19 (12) months after entry to determine if any additional orders or procedures are necessary to  
20 facilitate more efficient settlements in the Senior Judge Settlement Program.

21  
22 Entered this 30<sup>th</sup> day of March, 2017.

23  
24   
25 \_\_\_\_\_  
26 Elizabeth Gonzalez  
27 Chief Judge  
28 Eighth Judicial District Court

# Exhibit 1

1 ORDR  
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6 EIGHTH JUDICIAL DISTRICT COURT,  
7 FAMILY DIVISION  
8 CLARK COUNTY, NEVADA

9 [Plaintiff's Name],

10 Plaintiff,

11 vs.

12 [Defendant's Name],

13 Defendant

Case No.:

Dept.:

14  
15 **ORDER REFERRING PARTIES**  
16 **TO THE SENIOR JUDGE SETTLEMENT PROGRAM**

17 WHEREAS Rule 2.51 of the Rules of Practice for the Eighth Judicial  
18 District Court authorizes the Court to order the parties to participate in a Settlement  
19 Conference.  
20  
21

22 WHEREAS the Court finds that this case is appropriate for referral to the  
23 Senior Judge Settlement Program for a three hour setting.  
24

25 WHEREAS there is limited time available to mediate this case, it is  
26 necessary that the Settlement Judge be provided a Settlement Brief at least 72  
27 hours prior to the Settlement Conference.  
28

1           THEREFORE, IT IS HEREBY ORDERED that the parties and their  
2 attorneys (if retained) shall attend a Settlement Conference on the Third Floor of  
3 the Family Court and Services Center , 601 N Pecos, Las Vegas, NV 89101 on the  
4 \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ at \_\_\_\_\_ .m.

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6  
7           IT IS FURTHER ORDERED that any party or retained attorney that fails to  
8 attend or arrives unreasonably late to the Settlement Conference may be sanctioned  
9 by the Settlement Judge. The sanction may include, but is not limited to, payment  
10 of the opposing party's costs and attorney fees related to the Settlement  
11 Conference.  
12

13  
14           IT IS FURTHER ORDERED that a completed Settlement Brief shall be  
15 provided to the assigned Judicial Department no later than 72 hours prior to the  
16 Settlement Conference. The Settlement Brief shall be in the standardized format  
17 provided by the Family Law Self-Help Center, an example of which is attached to  
18 this Order. The Settlement Brief shall not be filed.  
19  
20

21           IT IS FURTHER ORDERED that any party or attorney that fails to submit a  
22 complete Settlement Brief may be sanctioned by the Settlement Judge. The  
23 sanction may include, but is not limited to, payment of the opposing party's costs  
24 and attorney fees related to the Settlement Conference.  
25

26           IT IS FURTHER ORDERD that any party that has not filed a Financial  
27 Disclosure Form, or whose Financial Disclosure Form is no longer accurate, shall  
28

1 file and serve a complete Financial Disclosure Form at least 72 hours prior to the  
2 Settlement Conference.

3  
4 IT IS FURTHER ORDERED that if the division of assets and/or debts has  
5 not been completely resolved, each party shall bring documents demonstrating the  
6 value of each contested asset and debt to the Settlement Conference.  
7

8 IT IS FURTHER ORDERED that each party and attorney shall be prepared  
9 for the Settlement Conference and participate in good faith.  
10

11 IT IS FURTHER ORDERED that violation of any part of this Order shall be  
12 subject to NRS 22.101(3) and is punishable by contempt.  
13

14 IT IS SO ORDERED this [day] of [Month], [year].  
15

16  
17 \_\_\_\_\_  
18 [Judge's name]  
19 District Court Judge  
20  
21  
22  
23  
24  
25  
26  
27  
28

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Attorney or in Proper Person: \_\_\_\_\_

Confidential Settlement Brief  
Do Not File

**DISTRICT COURT  
CLARK COUNTY, NEVADA**

Plaintiff,  
  
vs.  
  
Defendant.

Case No.: \_\_\_\_\_  
Dept.: \_\_\_\_\_  
  
Date of Conference: \_\_\_\_\_  
Time of Conference: \_\_\_\_\_

**CONFIDENTIAL SETTLEMENT BRIEF**

COMES NOW \_\_\_\_\_, who hereby submits this Confidential Settlement Brief in accordance with EDCR 2.51. I hereby acknowledge that my participation in this Settlement Conference is mandatory and that this Settlement Brief is due at least 72 hours prior to the scheduled Settlement Conference. I understand that this Settlement Brief can be no more than five (5) pages in length, excluding exhibits. I understand that I may be sanctioned if I fail to meaningfully participate in the Settlement Conference, submit this Settlement Brief, ensure that an accurate Financial Disclosure Form has been filed, and bring documents demonstrating the value of each contested asset and debt.

DATED \_\_\_\_\_, 20\_\_.

Submitted by: (your signature) \_\_\_\_\_

(print your name) \_\_\_\_\_

**I. STATEMENT OF ESSENTIAL FACTS**

- 1. Name of Plaintiff: *(name)* \_\_\_\_\_, age *(age)* \_\_\_\_\_.
- 2. Name of Defendant: *(name)* \_\_\_\_\_, age *(age)* \_\_\_\_\_.
- 3. Date of Marriage *(date)*: \_\_\_\_\_, Length of Marriage (years) \_\_\_\_\_.

**4. Resolved Issues and the Agreed Resolutions:**

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_
- d. \_\_\_\_\_  
\_\_\_\_\_

**5. Unresolved Issues:**

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_
- d. \_\_\_\_\_  
\_\_\_\_\_
- e. \_\_\_\_\_  
\_\_\_\_\_
- f. \_\_\_\_\_  
\_\_\_\_\_

*(Please add another page if you need to write more about resolved and unresolved issues.)*



## II. PERTINENT HISTORY OF THE PARTIES

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*(Please add another page if you need to write more about your pertinent history.)*

## III. CHILD CUSTODY

- Settlement of Child Custody is unnecessary because we have no children in common.
- Settlement of Child Custody is unnecessary because this issue has been resolved by agreement or court order.

6. Name, age and date of birth of children:

Name: \_\_\_\_\_, age \_\_\_\_\_, date of birth: \_\_\_\_\_  
Name: \_\_\_\_\_, age \_\_\_\_\_, date of birth: \_\_\_\_\_  
Name: \_\_\_\_\_, age \_\_\_\_\_, date of birth: \_\_\_\_\_  
Name: \_\_\_\_\_, age \_\_\_\_\_, date of birth: \_\_\_\_\_

7. Requested legal custody, physical custody, and visitation order:

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*(Please add another page if you need to write more about custody and visitation.)*

## IV. CHILD SUPPORT

- Settlement of Child Support is unnecessary because we have no children in common.
- Settlement of Child Support is unnecessary because this issue has been resolved by agreement or court order.

8. Amount of child support requested and any special factors the Court should consider in setting the amount of child support:

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*(Please add another page if you need to write more about child support.)*

**V. SPOUSAL SUPPORT**

9. I request the following spousal support for myself: (*check one*)

- None
- Permanent spousal support of \$\_\_\_\_\_ per month.
- Limited spousal support of \$\_\_\_\_\_ per month for \_\_\_\_\_  months /  years.
- Rehabilitative spousal support (for job training or education) of \$\_\_\_\_\_ per month for \_\_\_\_\_  months /  years.

I should be awarded spousal support because:

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10. The other party should not be awarded spousal support, or should be awarded less than requested because:

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*(Please add another page if you need to write more about spousal support.)*

**VI. PROPERTY AND DEBTS**

11. My proposed distribution of property and debts is attached as Exhibits A & B.

12. The following legal and factual issues regarding the property and debts are in dispute:

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*(Please add another page if you need to write more about property and debts.)*

**VII. UNUSUAL ISSUES (If Applicable)**

13. The following unusual legal or factual issues may be presented at the Settlement Conference:

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**VIII. ATTORNEY'S FEES**

14. I request the following attorney's fees for myself: *(check all that apply)*

None

\$ \_\_\_\_\_ in total fees and costs.

The court has previously awarded me \$ \_\_\_\_\_ in fees and costs. Of that amount, \$ \_\_\_\_\_ has already been paid and \$ \_\_\_\_\_ is still owed.

**IX. DESIRED RESULTS**

I want:

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**EXHIBIT A: ASSET SCHEDULE**

<b>Asset</b>	<b>Gross Value</b>	<b>Manner in which title is held</b>	<b>Name of creditor with secured obligation on asset &amp; loan balance</b>	<b>Proposed Distribution</b>

## EXHIBIT B: DEBT SCHEDULE

<b>Creditor</b>	<b>Amount Owed</b>	<b>Assets Securing Obligation (<i>if any</i>)</b>	<b>Proposed Resolution/ Distribution</b>