

## **Instructions - SB 79 (Non-Profit Entities) Confidential Information Packet**

This packet is used for the following:

- Any non-profit entity in this State that maintains a confidential location for the purpose of providing shelter to victims of domestic violence.

Please follow the below instructions to apply for a court order to restrict public access to your non-profit entity's address and other personal information pursuant to Senate Bill 79.

1. Fill out the attached Affidavit cover sheet, Affidavit, and proposed Order.
2. Submit the completed original documents to the Chief Judge Chambers located on the 10<sup>th</sup> Floor of the RJC or by mail to:

Chief Judge of the Eighth Judicial District Court  
Regional Justice Center  
200 Lewis Avenue, 10<sup>th</sup> Floor  
Las Vegas, NV 89155

**\*\*Please include a business card with a telephone number.**

3. If approved, you will be notified when your signed certified Order is ready for pick up.
4. Unless you are a Judge or employee of the Eighth Judicial District Court, you are responsible for sending a copy of the Affidavit and signed certified Order to each non-profit entity you have been approved for.

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**AFFT**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

DISTRICT COURT  
CLARK COUNTY, NEVADA

In Re: Matter of the filing of Affidavits / Orders Pursuant to (NRS 247 and 250) _____	CASE NO. _____ DEPT NO. _____
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AFFIDAVIT OF \_\_\_\_\_  
REQUESTING CONFIDENTIALITY PURSUANT TO NRS 247 and 250

**AFFIDAVIT OF \_\_\_\_\_ REQUESTING**  
*(Your Name Here)*

**CONFIDENTIALITY PURSUANT TO SENATE BILL 79.**

**STATE OF NEVADA**                     )  
                                                          ) ss.  
**COUNTY OF CLARK**                    )

I, \_\_\_\_\_, being duly sworn, depose and say:

1. That \_\_\_\_\_ qualifies to have personal information  
*(Name of Non-Profit Entity)*

that is contained in the records of the County Recorder and County Assessor, be kept confidential pursuant to NRS 247, and 250, as a non-profit entity in this State that maintains a confidential location for the purpose of providing shelter to victims of domestic violence.

2. That as a result of the information contained above, there is or has been contact with individuals who are suspected of crimes, have been convicted of crimes and are on probation/parole for crimes.

3. That as a result, there is exposure to possible retribution, retaliation, threats, harassment or violence by these negatively affected individuals or their associates.

4. That this exposure creates a special risk of harm to my non-profit entity.

5. That for my protection, it is necessary to keep confidential my non-profit entity's address, phone number, and electronic email address.

6. (Optional additional space for further justification)

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7. That the address(es), telephone number(s), and electronic mail address(es) of the non-profit entity for which this confidentiality shall attach are:

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*(Specify Address(es))*

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*(Specify Telephone Number(s))*

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*(Specify Electronic Mail Address(es))*

8. That the instrument number(s) and parcel number(s) for the above referenced non-profit entity's address(es) are:

*(Specify Instrument Number(s) below)*

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*(Specify Parcel Number Or Personal Property Number)*

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Signed

Subscribed and sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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NOTARY PUBLIC in and for said  
County and State

1 **ORDR**

2 Name: \_\_\_\_\_

3 Address: \_\_\_\_\_

4 Telephone: \_\_\_\_\_

5 Fax Number: \_\_\_\_\_

6 Email Address: \_\_\_\_\_

7 **DISTRICT COURT**

8 **CLARK COUNTY, NEVADA**

9 In Re: Matter of the filing of  
10 Affidavits / Orders Pursuant to  
(NRS 247 and 250)

CASE NO. \_\_\_\_\_  
DEPT NO. \_\_\_\_\_

11 **ORDER**

12  
13 This matter having been reviewed in chambers on the \_\_ day of \_\_\_\_\_,  
14 20\_\_, upon the Affidavit Requesting Confidentiality Pursuant to NRS 247 and 250,  
15 incorporated by reference, and the court having considered the same, and good cause  
16 appearing therefor, IT IS HEREBY ORDERED, ADJUDGED AND DECREED that  
17 pursuant to NRS 247 and 250, subject to the exceptions delineated in state law, the  
18 County Assessor and the County Recorder shall keep confidential and shall not disclose  
19 the personal information (phone number(s), electronic mail address(es), and home  
20 address(es)) of the following non-profit entity:

21 \_\_\_\_\_  
22 \_\_\_\_\_

23 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Order  
24 shall remain in effect until further order of this Court, the real property is sold or  
25 conveyed or if the person signs a consent with the Assessor and the County Recorder to  
26 disclose confidential information pursuant to state law by providing a written sworn  
27 statement made under oath to the respective entity, indicating the manner of said  
28 disclosure;

1 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that upon  
2 evidence sufficient to the County Assessor and the County Recorder that the real  
3 and/or personal property subject to this Order has been conveyed from the person  
4 herein named in this Order, the entity may without further order of this Court  
5 terminate the non-disclosure of confidential information as delineated herein.

6 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Order  
7 shall be sealed and access will not be allowed to anyone without a court order.

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9 DATED \_\_\_\_\_

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14 District Court Chief Judge  
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