

Instructions - Confidential Information Packet (NRS 247, 250, and 293)

This packet is used for the following:

- Any Justice or Judge in this State.
- Any Senior Justice or Senior Judge in this State.
- Any Court-Appointed Master in this State.
- Any Clerk of a Court, Court Administrator or Court Executive Officer in this State.
- Any District Attorney or attorney employed by the District Attorney who as part of his or her normal responsibilities prosecutes persons for crimes that are punishable as Category A felonies or domestic violence.
- Any State or County Public Defender who as part of his or her normal responsibilities defends persons for crimes that are punishable as Category A felonies or domestic violence.
- Any person, including without limitation, a social worker, employed by this State or a political subdivision of this State who as a part of his or her normal responsibilities interact with the public and performs tasks related to child welfare services or child protective services or tasks that expose the person to comparable dangers.
- Any County Manager in this State.
- Any inspector, officer or investigator employed by this State or a political subdivision of this State designated by her or employer who possesses specialized training in code enforcement, who as part of his or her normal job responsibilities, interacts with the public, and whose primary duties are the performance of tasks related to code enforcement.
- The spouse, domestic partner or minor child of any of the persons described above.
- The surviving spouse, domestic partner or minor child of any of the persons described above who was killed in the performance of his or her duties.

Please follow the instructions below to apply for a court order to restrict public access to your home address and other personal information pursuant to NRS 247.530, NRS 250.130, and NRS 293.906.

1. Fill out the attached Affidavit cover sheet, Affidavit, and proposed Order.
2. Submit the completed original documents to the Chief Judge Chambers located on the 10th Floor of the RJC or by mail to:

Chief Judge of the Eighth Judicial District Court
Regional Justice Center
200 Lewis Avenue, 10th Floor
Las Vegas, NV 89155

****Please include a business card with a telephone number.**

3. If approved, you will be notified when your signed certified Order is ready for pick up.
4. Unless you are a Judge or employee of the Eighth Judicial District Court, you are responsible for sending a copy of the Affidavit and signed certified Order to each entity you have been approved for.

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AFFT

Name: _____

Address: _____

Telephone: _____

Fax Number: _____

Email Address: _____

DISTRICT COURT

CLARK COUNTY, NEVADA

In Re: Matter of the filing of
Affidavits / Orders Pursuant to
(NRS 247, 250, and 293)

CASE NO. _____
DEPT NO. _____

AFFIDAVIT OF _____

REQUESTING CONFIDENTIALITY PURSUANT TO NRS 247, 250, and 293

AFFIDAVIT OF _____ REQUESTING
(Your Name Here)

CONFIDENTIALITY PURSUANT TO NRS 247, 250, and
293.

STATE OF NEVADA)
) ss.
COUNTY OF CLARK)

I, _____, being duly sworn, depose and say:

1. That I qualify to have personal information that is contained in the records of the County Recorder, County Assessor, and Secretary of State or County/City Clerk be kept confidential pursuant to NRS 247, 250, and 293, as:

(Check Only One Box)

- ☐ (a) Any Justice or Judge in this State.
- ☐ (b) Any Senior Justice or Senior Judge in this State.
- ☐ (c) Any Court-Appointed Master in this State.
- ☐ (d) Any Clerk of a Court, Court Administrator or Court Executive Officer in this State.
- ☐ (e) Any District Attorney or attorney employed by the District Attorney who as part of his or her normal responsibilities prosecutes persons for crimes that are punishable as Category A felonies or domestic violence.
- ☐ (f) Any State or County Public Defender who as part of his or her normal responsibilities defends persons for crimes that are punishable as Category A felonies or domestic violence.
- ☐ (g) Any person, including without limitation, a social worker, employed by this State or a political subdivision of this State who as a part of his or her normal responsibilities interact with the public and performs tasks related to child welfare services or child protective services or tasks that expose the person to comparable dangers.
- ☐ (h) Any County Manager in this State.
- ☐ (i) Any inspector, officer or investigator employed by this State or a political subdivision of this State designated by her or employer who possesses specialized training in code enforcement, who as part of his or her normal job responsibilities, interacts with the public, and whose primary duties are the performance of tasks related to code enforcement.
- ☐ (j) The spouse, domestic partner or minor child of _____.
(Specify Applicable Name and Job Title)
- ☐ (k) The surviving spouse, domestic partner or minor child of _____.
who was killed in the performance of his or her duties. *(Specify Applicable Name and Job Title)*

2. That as a result of the information contained above, there is or has been contact with individuals who are suspected of crimes, have been convicted of crimes and are on probation/parole for crimes.

3. That as a result, there is exposure to possible retribution, retaliation, threats, harassment or violence by these negatively affected individuals or their associates.

4. That this exposure creates a special risk of harm at my home.

5. That for my protection, it is necessary to keep confidential my home address, phone number, and electronic email address.

6. (Optional additional space for further justification)

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7. That the home address(es), telephone number(s), and electronic mail address(es) of the person or entity for which this confidentiality shall attach are:

(Specify Address(es))

(Specify Telephone Number(s))

(Specify Electronic Mail Address(es))

8. That the instrument number(s) and parcel number(s) for the above-referenced home address(es) are:

(Specify Instrument Number(s) below)

(Specify Parcel Number Or Personal Property Number)

Signed

Subscribed and sworn to before me this
_____ day of _____, 20____

NOTARY PUBLIC in and for said
County and State

1 **ORDR**

2 Name: _____

3 Address: _____

4 Telephone: _____

5 Fax Number: _____

6 Email Address: _____

7 DISTRICT COURT

8 CLARK COUNTY, NEVADA

9 In Re: Matter of the filing of
10 Affidavits / Orders Pursuant to
11 (NRS 247, 250, and 293)

CASE NO. _____
DEPT NO. _____

12 **ORDER**

13 This matter having been reviewed in chambers on the __ day of _____,
14 20__, upon the Affidavit Requesting Confidentiality Pursuant to NRS 247, 250, and
15 293, incorporated by reference, and the court having considered the same, and good
16 cause appearing therefor, IT IS HEREBY ORDERED, ADJUDGED AND DECREED
17 that pursuant to NRS 247, 250, and 293 subject to the exceptions delineated in state
18 law, the County Recorder, the County Assessor, the Secretary of State, and the County
19 and/or City Clerk shall keep confidential and shall not disclose the personal information
20 (phone number(s), electronic mail address(es), and home address(es)) of the following
21 person:
22 _____

23 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Order
24 shall remain in effect until further order of this Court, the real property is sold or
25 conveyed or if the person signs a consent with the County Recorder, the County
26 Assessor, the Secretary of State, and the County and/or City Clerk to disclose
27 confidential information pursuant to state law by providing a written sworn statement
28 made under oath to the respective entity, indicating the manner of said disclosure;

1 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that upon
2 evidence sufficient to the County Recorder, the County Assessor, the Secretary of
3 State, and the County and/or City Clerk that the real and/or personal property subject
4 to this Order has been conveyed from the person herein named in this Order, the entity
5 may without further order of this Court terminate the non-disclosure of confidential
6 information as delineated herein.

7 IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Order
8 shall be sealed and access will not be allowed to anyone without a court order.

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10 DATED _____

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15 District Court Chief Judge
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