

**EIGHTH JUDICIAL DISTRICT COURT**  
 FAMILY DIVISION  
 TRANSCRIPTION AND VIDEO SERVICES  
 FAMILY COURT COMPLEX  
 601 NORTH PECOS ROAD  
 LAS VEGAS, NV 89101-2408  
 (702) 455-4977

## Video Services Request Form

- Complete the entire form and print all information legibly.
- Request Form may be submitted in person or emailed to: VideoRequests@clarkcountycourts.us.
- Video recordings of courtroom hearings are available on CD-ROM or memory stick.
- A fee of \$2.00 per CD-ROM or \$5.00 per memory stick must be paid before the request will be processed. Payment may be made by cash, money order, credit card or check payable to the Clerk of Court.
- Memory sticks may be resubmitted to obtain additional recordings. However, memory sticks will be erased prior to new recordings being added.
- Please allow up to 5 business days to process requests.
- Recordings from sealed cases are only available to the parties and/or their attorneys.

Case Caption/Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Hearing Date(s): \_\_\_\_\_

CD-ROM  
\$2.00

New Memory Stick  
\$5.00

Resubmitted Memory Stick  
No Fee

Person/Law Firm Submitting Request: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**-Area Below is for Office Use Only-**

<b>Processing</b>	<b>Payment</b>
Received by: _____ Date: _____	Method: _____ Details: _____
Processed by: _____ Date: _____	Amount: _____ Date: _____
Notified by: _____ Date: _____	
<b>Receipt</b>	
Recording Received by: _____ Date: _____	