



Clark County Courts Administration



TO: Clark County Bar Members

FROM: Steve Grierson, Assistant Clerk of the Court *AG*

SUBJECT: Memory Stick pricing

DATE: May 21, 2009

At the April Family Court Bench/Bar meeting, we announced court approval to implement memory stick access to court hearings and requested feedback on the appropriate fees. It was the general consensus by those in attendance that the fees should be equal to the court cost of providing the service. I reviewed the media service process and have provided the analysis below.

1 FTE (schedule 23 at mid point) = \$43,014
Insurance= \$12,150
24.05% benefits = \$10,344
PEBP=\$6,240
Total Costs = \$71,748

Total CD requests for 2008 = 3,046
Average Hearings per CD = 2
Average Hearings =6,092
5% in forma pauperis= 305
Total Hearings= 5,787

Cost per Hearing = $\$71,748 / 5,787 = \12.40

Although the estimated cost per hearing is \$12.40, please be advised that effective May 26, 2009 the cost of this service will be \$5.00 per hearing and \$7.00 for each memory stick. I will review the revenue over the next six months and if necessary, work with you to adjust the costs accordingly. I also wanted to advise that our office continues to explore the advanced functionality of electronically transmitted video hearings.

Please keep in mind, these memory sticks are to be used strictly for court hearings to reduce the risk of transferring a computer virus or computer bugs. Also, all requests for hearing copies must be made at the front legal counters and not in the courtrooms.

Thank you in advance for your patience and cooperation regarding this matter. If you have any questions about this or any other issues please contact me at (702) 455-2608.

CC: Art Ritchie, Chief Judge
Gloria Sanchez, Presiding Family Judge
Edward A. Friedland, Court Executive Officer
Leonard Cash, Assistant Court Administrator
Shelly Ajoub, Transcription Services Supervisor